

## County of Spotsylvania



Office of Elections  
SPOTSYLVANIA COUNTY, VA

### Spotsylvania County Office of Elections

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### DIRECTOR OF ELECTIONS & GENERAL REGISTRAR

Kellie E. Acors

[kacors@spotsylvania.va.us](mailto:kacors@spotsylvania.va.us)

### ELECTORAL BOARD

James Joyce, Chairman

Dale Sienicki, Vice Chairman

Horace McCaskill, Secretary

### Minutes of August 13, 2020 Spotsylvania County Electoral Board Meeting Director of Elections/General Registrar's Office Spotsylvania, VA

The meeting was called to order at 10:00 am by Secretary Horace McCaskill. Also in attendance were Chairman Jim Joyce and Vice-Chair Dale Sienicki.

#### OPEN SESSION

**Minutes.** On a motion by Secretary McCaskill, seconded by Vice-Chair Sienicki, the Board moved for approval of the minutes of the previous meeting, as written and reviewed by email. Motion unanimously approved.

#### **Agenda Items:**

**Opening Remarks by the Secretary.** Secretary McCaskill provided the Board with an agenda for the meeting, which included (1) the annual performance evaluation of Director of Elections/General Registrar (DE/GR) Kellie Acors; (2) current general election preparation and readiness; and, (3) precinct organization, set-up and operation for upcoming general election.

**Old Business.** There was no old business to consider.

#### CLOSED SESSION

In accordance with Section 24.2-109.1 of the Code of Virginia, "(the) electoral board shall conduct an annual performance review of the general registrar ... to be completed by August 1 of each year." The Electoral Board met on this date and conducted the review. The Board reviewed its performance assessment with Ms. Acors and congratulated her, and by extension her talented staff, for the exceptionally fine work performed this past year.

#### OPEN SESSION

Director of Elections/General Registrar Acors ([kacors@spotsylvania.va.us](mailto:kacors@spotsylvania.va.us)) provided a status report on the office's current activities:

- Discussed the process of early/absentee voting operations in office space close to existing DE/GR office.
- Detailed funding provided through the Coronavirus Aid, Relief and Economic Security (CARES) Act.
- Discussed election officials training dates. May use an auditorium instead of the Board of Supervisors meeting room.
- Early voting begins September 18.
- Currently, 4,000 Vote by Mail forms have been requested (Ballot Scout to track ballots).
- Post cards to be mailed to all Spotsylvania County households soon detailing deadlines and other election information. A nonprofit permit was obtained for this purpose.

—Additional election officials have been assigned to facilitate in person voting and to assist in DE/GR administration offices.

NEXT MEETING

The Board will tentatively meet again on September 9, 2020 at 1:00 pm at the Director of Elections/General Registrar's office.

ADJOURNMENT

On a motion by Secretary McCaskill, seconded by Vice-Chair Sienicki, the Board voted to adjourn the meeting at 11:03 am.

Respectfully submitted by Dale M. Sienicki, Vice-Chair