REQUEST FOR EARLY PHASED WORK FOR SHELL BUILDING

In order to be part of this program the special inspection report must have been received and approved by this department along with all tradesmen affidavits.

- **I am requesting to perform the following work prior to the issuance of the building permit:**

  ___ Frame Studs ___ Rough-in Plumbing

  ___ Rough-in HVAC ___ Rough-in Electrical

- I understand that if granted this request, I will be ***proceeding at my own risk.***
- I recognize that I will be held responsible for any and all potential changes once the building permit is issued.
- I further understand that until the building permit has been issued and all work performed has been inspected and passed, that ***I will not conceal any work***.
- In accordance with the VA-USBC section 109.6, the request of a permit for the foundation or other parts of a building or structure shall ***proceed at the holder's own risk*** with the building operation and ***without assurance*** that a permit for the entire structure will be granted.

Early Phase Work Fees:

Building	$120.00
Building Surcharge (2.00%)	$2.40
Zoning	$110.00
Processing Fee	$65.00
TOTAL	**$297.40**

*****All Fees are due at the time of submittal and are NON-REFUNDABLE*****

Project Name: _____

Permit #: _____

Contact Name: _____ Contact Phone: _____

Email Address: _____

_____ _____

Tenant's Signature Required Landowner's Signature Required

_____ _____

Tenant's Printed Name Landowner's Printed Name

For Office Use Only:

☐ **Application Verified & Received**

Date: _____ By: _____

☐ **Early Phased Work Request Issued**

Date: _____ By: _____

APPROVALS:

Zoning:

Date: _____ By: _____

Building:

Date: _____ By: _____

Building Official or Designee: _____ Date: _____

*****REQUEST SHALL BE POSTED AT ALL TIMES UNTIL PERMIT IS ISSUED*****